PROFESSIONAL COMMUNICATION FOR ENHANCED ENGLISH FLUENCY (Z105)

Graduate Certificate Program
College: Arts and Humanities

Abstract
The Graduate Certificate of Professional Studies in Professional Communication for Enhanced English Fluency (EEF) provides specialized instruction in professional speaking (voice, diction, pronunciation), professional writing (style, grammar), speaking and writing across professional communication contexts (e.g., business, health, law, politics, science), and professional speech writing. Students also advance their critical thinking and vocabulary skills through courses focused on the rhetorical analyses of public texts (e.g., debates, laws, speeches, judicial decisions), which will deepen students’ knowledge of rhetoric and political culture nationally and internationally. Those enrolling in the Z105 certificate will take classes on the campus of the University of Maryland–College Park.

Contact
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University of Maryland
College Park, MD 20742
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Email: spg@umd.edu
Website: http://eef.umd.edu

Courses: COMM

Admissions
General Requirements
- Statement of Purpose
- Transcript(s)
- TOEFL/IELTS/PTE (international graduate students (https://gradschool.umd.edu/admissions/english-language-proficiency-requirements))

Program-Specific Requirements
- Letters of Recommendation (3)
- CV/Resume
- Supplementary Application (https://gradschool.umd.edu/sites/gradschool.umd.edu/files/uploads/admissionsforms/umdsupplementaryapplicationmpttmpinz079z080z105andz106.pdf)
- Admissions Exams

Application Deadlines

<table>
<thead>
<tr>
<th>Type of Applicant</th>
<th>Fall Deadline</th>
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<tbody>
<tr>
<td>Domestic Applicants</td>
<td></td>
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<tr>
<td>US Citizens and Permanent Residents</td>
<td>16 May</td>
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<tr>
<td>International Applicants</td>
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<tr>
<td>F (student) or J (exchange visitor) visas; A,E,G,H,I and L visas and immigrants</td>
<td>13 Mar</td>
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Other Deadlines: Please visit the program website at http://eef.umd.edu

Requirements
- Professional Communication for Enhanced English Fluency, Post-Baccalaureate Certificate (P.B.C.) (https://academiccatalog.umd.edu/graduate/programs/professional-communication-enhanced-english-fluency-z105/professional-communication-enhanced-english-fluency-pbc)

Faculty

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First/Middle Name</th>
<th>Graduate Faculty Status</th>
<th>Academic Credentials</th>
<th>Positions</th>
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<tr>
<td>Kaufer</td>
<td>Mollie</td>
<td>Adjunct Member</td>
<td>Assistant</td>
<td>Assistant Director, Professional Communication for Enhanced English Fluency</td>
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<td>Academic</td>
<td>Assistant Director, Professional Communication for Enhanced English Fluency (online)</td>
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Parry-Giles Shawn J. Full Member
B.F.A., Emporia State University, 1984; M.A., University of New Mexico, 1987; Ph.D., Indiana University, 1992.

Director, Professional Communication for Enhanced English Fluency (online)

Professor, Communication Affiliate
Professor, Women's Studies